JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
OPEN MINUTES
Reorganization Meeting – February 26, 2026
5:00 PM

The Reorganization Meeting of February 26, 2026, was called to order by Heather Famelio, Executive Assistant. The meeting is being held in-person, including public participation, but for the record, this meeting is also being conducted by telephonic conference.

PLEDGE OF ALLEGIANCE: Heather Famelio led the Commissioners in the Pledge of Allegiance.

The Open Public Meetings Act notice was read into the record by Heather Famelio, Executive Assistant. It was noted that for the record that this Public Meeting is being held in-person but was also advertised as being held via teleconference on the Authority's website. The meeting is being recorded. If any remote participant is disconnected, please dial back in. For any public participating remotely, you will be muted until the Chairman opens this meeting for any public comment. All participants will be asked to identify themselves.

ROLL CALL OF THE BOARD OF COMMISSIONERS:

Karen Bressi	Present
Richard Egan	Present
Todd Porter	Present
Chavie Heller	Present
Gregory Stafford-Smith	Present
Josh Vann	Present
Lewis Wildman	Present

PROFESSIONALS:

Attorney – Michael J McKenna	Excused
Consulting Engineer – Pamela Hilla	Present

AUTHORITY STAFF:

Terrence Roman, Executive Director	Present
James Diaz, Asst. Executive Director/Director of Finance	Present
Earl Quijano, Principal Engineer	Present
Heather Famelio, Executive Assistant	Present

Present from the Public were Mayor Jennifer Kuhn, Council President Mordechi Burnstein, Nicholas Specht, Michael Janusz, Erin Moriarity, Jack Berens, Art Gallagher, Clara Glory, and Trace Dittenhofer.

APPOINTMENT OF AUTHORITY OFFICIALS:

2026-016 **CHAIRMAN –** Commissioner Wildman made a motion to nominate Commissioner Porter as Chairman. Commissioner Bressi seconded the motion, and it was passed unanimously. Commissioner Porter abstained. There were no other nominations.

2025-017 **VICE-CHAIRMAN –** Commissioner Egan made a motion to nominate Commissioner Vann as Vice-Chairman. Commissioner Bressi seconded the motion, and it was passed unanimously. Commissioner Vann abstained. There were no other nominations.

2025-018 **SECRETARY –** Commissioner Wildman made a motion to nominate Commissioner Bressi as Secretary. Commissioner Egan seconded the motion, and it was passed unanimously. Commissioner Bressi abstained. There were no other nominations.

2025-019 **TREASURER –** Commissioner Bressi made a motion to nominate Commissioner Egan as Treasurer. Commissioner Vann seconded the motion, and it was passed unanimously. Commissioner Egan abstained. There were no other nominations.

2025-020 **ASSISTANT SECRETARY/TREASURER –** Commissioner Bressi made a motion to nominate Commissioner Wildman as Assistant Secretary/Treasurer. Commissioner Vann seconded the motion, and it was passed unanimously. Commissioner Wildman abstained. There were no other nominations.

QUESTIONS/COMMENTS/WRITTEN CORRESPONDENCE FROM THE PUBLIC: At this time, Commissioner Porter stated that there was no public comment or written correspondence but will leave the meeting open for the balance of the meeting.

Please hold off on any questions or comments until recognized and you will be asked to state your name.

Resident and Mayor Jennifer Kuhn, 48 Redwood Place, Jackson, New Jersey 08527, thanked Commissioner Gregory Stafford-Smith for his participation in round table meetings. Stated she is looking forward to seeing new members bringing water/sewer throughout the town with development.

Resident and Council President Mordechi Burnstein, 13 California Drive, Jackson, New Jersey 08527, celebrating Commissioner Chavie Heller and wishing her luck. The rest of the Board keep up the good work and acknowledged that Terrence Roman, Executive Director reached out to him and he will be in touch.

CONSENT RESOLUTIONS:

2025-021 Resolution Appointing the **Authority Attorney** Through a Fair and Open Process.

Moved:	Commissioner Bressi made a motion to nominate the Law Offices of Michael J. McKenna, LLC.
Second:	Commissioner Egan
Vote:	Unanimous
Abstain:	None

2025-022 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Authority **Special Counsel** Through a Fair and Open Process.

Moved:	Commissioner Wildman made a motion to nominate Marmero Law, LLC.
Second:	Commissioner Egan
Vote:	Unanimous
Abstain:	None

2025-023 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Authority **Bond Counsel** Through a Fair and Open Process.

Moved:	Commissioner Egan made a motion to nominate Dilworth Paxon LLP.
Second:	Commissioner Wildman
Vote:	Unanimous
Abstain:	None

2025-024 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Authority **Auditor** Through a Fair and Open Process.

Moved: Commissioner Bressi made a motion to nominate Holman Frenia Allison, PC.
Second: Commissioner Egan
Vote: Unanimous
Abstain: None

2024-025 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Authority **Engineer** Through a Fair and Open Process.

Moved: Commissioner Egan made a motion to nominate Remington & Vernick Engineers.
Second: Commissioner Bressi
Vote: Unanimous
Abstain: None

2025-026 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Authority's **Special Projects Engineers** Through a Fair and Open Process.

Moved: Commissioner Egan made a motion to nominate the following:

CME Associates
Colliers Engineering and Design
D&B Engineers and Architects, PC
French & Parrello Associates
H2M Associates, Inc.
Harbor Consultants. Inc.
Keystone Engineering Group, Inc.
Morgan Engineering LLC
Mumford-Bjorkman Associates, Inc.
Paulus, Sokolowski and Sartor, LLC
Ramboll Americas Engineering Solutions, Inc.
Remington & Vernick Engineers
Roberts Engineering Group, LLC
SCADATek, Inc.
Suburban Consulting Engineers, Inc.
T&M Associates
Van Cleef Engineering Associates LLC

Second: Commissioner Bressi
Vote: Unanimous
Abstain: None

2025-027 Resolution of the Jackson Township Municipal Utilities Authority Designating the **Official Newspapers**.

Moved: Commissioner Egan made a motion to nominate the following:
Primary: Asbury Park Press
Secondary: Newark Star Ledger
Second: Commissioner Wildman
Vote: Unanimous
Abstain: None

2025-028 Resolution of the Jackson Township Municipal Utilities Authority Appointing Michael Janusz as the Authority's **Fund Commissioner for the New Jersey Authorities Joint Insurance Fund.**

Moved: Commissioner Egan
Second: Commissioner Bressi
Vote: Unanimous
Abstain: None

2025-029 Resolution of the Jackson Township Municipal Utilities Authority Appointing Heather Famelio as the Authority's **Fund Commissioner for the Central Jersey Health Insurance Fund.**

Moved: Commissioner Wildman
Second: Commissioner Bressi
Vote: Unanimous
Abstain: None

2025-030 Resolution of the Jackson Township Municipal Utilities Authority Appointing Susan Philbrook as Representative to the State Management Committee to the **New Jersey Sustainable Joint Energy Meeting.**

Moved: Commissioner Bressi
Second: Commissioner Egan
Vote: Unanimous
Abstain: None

2025-031 Resolution of the Jackson Township Municipal Utilities Authority **Designating Authorized Depositories** and **Updating the Cash Management Plan** for 2026.

Moved: Commissioner Egan
Second: Commissioner Bressi
Vote: Unanimous
Abstain: None

OTHER MATTERS:

Chairman Porter stated his recommendations for the following Authority Committees:

a. Engineering Committee - T. Porter, G. Stafford-Smith, C. Heller (Alternate)
b. Finance Committee - K. Bressi, J. Vann, C. Heller (Alternate)
c. Personnel Committee - T. Porter, G. Stafford-Smith, L Wildman (Alternate)
d. Public Relations/Admin - R. Egan, L. Wildman, J. Vann (Alternate)

The Board agreed on the appointment of Authority Committees

With no further matters to discuss, Commissioner Egan made a motion to adjourn. Commissioner Bressi seconded the motion, and it passed unanimously. Commissioner Porter declared the February 26, 2026, Reorganization Public Meeting adjourned.

End of Minutes